



## MEMBERSHIP POLICY

“Society” refers to: Existential Analysis Society of Canada

### PURPOSE

1. The Purpose of this Policy is to govern the application, admission, denial, rights, conditions and obligations for membership within the Society.

### APPLICATION OF THIS POLICY

2. This policy applies to all Members and potential Members of the Society.

### CATEGORIES OF MEMBERSHIP

3. Membership categories are defined in the Society’s bylaws.

### MEMBERSHIP YEAR AND DUES

4. Membership within the Society is granted upon an annual basis and will terminate on December 31st of each calendar year or as set by the Society’s Board of Directors, subject to renewal in accordance with this Policy and the Society’s bylaws.
5. Membership dues are established annually at the discretion of the Society’s Board of Directors. As of April 2022, these dues are:
  - Graduate: \$75
  - Student: \$25
  - Regular: \$100

### PAYMENT INFORMATION

6. Methods of Payment
  - a. Are determined by the Society’s Board of Directors on an annual basis.
  - b. Current methods include:
    - i. Payments by credit card are accepted online via the Society’s MEMBERSHIP section of the website. If paying by credit card the payee absorbs transaction and processing fees as indicated by pricing on the website.
    - ii. Payments by e-transfer must go to the Society’s Treasurer (*insert email address*) and must include a note with full name and membership category.
7. Refunds – annual membership dues cannot be pro-rated and will not be refunded.
8. Lapse of membership: all memberships that are not renewed by the current membership renewal date shall be considered lapsed and subject to cancellation.
9. Late Renewal Payments (within the same membership year) may be subject to a late charge. Members will be notified of this charge and payment (by e-transfer) is due upon receipt of notification.



## **ADMISSION AND RENEWAL OF MEMBERS**

10. Membership within the Society does not renew automatically. All current Members must renew their membership in the Society on an annual basis.
11. No Member will be accepted or renewed as a Member, unless:
  - a. The potential Member (new or renewing) has made an application for membership in a manner prescribed by the Society or has been voted in by the Society's Board of Directors as set forth in the bylaws.
  - b. The potential Member has agreed to comply with, and meets the requirements of, the Society's bylaws, policies, procedures, rules and regulations.
  - c. The potential Member has paid membership dues owing from any previous membership period.
  - d. At the time of applying for membership, the potential Member is a Member in good standing as defined in this Policy, unless approved otherwise by the Society's Board of Directors.
  - e. If the potential Member was at any time previously a Member, the potential Member was a Member in good standing at the time of ceasing to be a Member.
  - f. The potential Member meets the requirements listed in the Society's bylaws and in this policy.

## **MINIMUM REQUIREMENTS FOR APPLICATION AND RENEWAL OF MEMBERSHIP**

12. Potential Members must comply with the following minimum requirement to apply for or maintain and renew membership with the Society:
  - a. Submit the following application information:
    - Full name
    - Membership category
    - Training cohort (if applicable)
    - Email address
    - Address\*
    - Telephone number

\*NOTE: Renewal of Membership in consecutive years does not require resubmission of address unless it has been changed or amended.

## **GOOD STANDING**

13. A Member of the Society will be in good standing provided that the Member:
  - a. Has not ceased to be a Member;
  - b. Has not been suspended or expelled from membership, or had other restrictions or sanctions imposed;
  - c. Has complied with the bylaws, policies, procedures, rules and regulations for the Society.
  - d. Has completed and remitted all documents, fees and payments as required by the Society;



- e. Is not subject to a disciplinary investigation or action by the Society, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Society's Board of Directors; and
  - f. Has paid all required membership dues or debts to the Society, if any.
14. Members who cease to be in good standing may have privileges suspended and will not be entitled to vote at meetings as Members or be entitled to the benefits and privileges of membership until such time as the Society's Board of Directors is satisfied that the Member has met the definition of good standing as set out above.

#### **MEMBERSHIP RIGHTS AND PRIVILEGES**

15. Members in good standing in this Society are entitled to:
- a. Received communications and up-to-date financial reports from the Society.
  - b. Attend the Society's Annual General Meeting and any other General Meetings called by the Board of Directors.
  - c. Nominate and vote for the Society's Director in accordance with the Society's bylaws.
  - d. Request that the Board call a General Meeting at any time, upon written requisition to the Board of Directors.
  - e. Submit a proposal to the Society's Board of Director for consideration at a meeting of the Members in accordance with applicable legislation.
  - f. Review of the Society's documents in accordance to parameters laid out in bylaws.
  - g. Other privileges as determined by the Board.

#### **WITHDRAWAL AND TERMINATION OF MEMBERSHIP**

16. Withdrawal and termination of membership is defined below and in the Society's bylaws.
17. Membership will be terminated if the Member no longer meets the definition of Member as defined in the Society's bylaws and/or ceases to be in good standing according to criteria contained with the bylaws and policies of the Society.
18. The expiration of the Member's membership, unless renewed in accordance with this Policy.
19. A Member may resign from the Society by giving a written notice to the Board. The Member's resignation will become effective the date on which the request is approved by the Board. Resignation as a Member does not relieve the Members of its obligation to pay any outstanding dues or monies owed to the Society.
20. A Member may not resign from the Society when the Member is subject to disciplinary investigation or action.
21. A Member may be expelled from the Society for failing to pay Membership dues or monies owed to the Society by the deadline dates prescribed.
22. In addition to expulsion for failure to pay Membership dues, a Member may be suspended or expelled from the Society in accordance with the Society's policies and procedures relating to discipline of Members.
23. All memberships will be terminated upon Liquidation or Dissolution of the Society.
24. Membership is terminated upon the Member's death.



This Policy is subject to review at least once every three years.

**DATE OF LAST REVIEW: April 2022**

In the event that this Policy conflicts or contradicts the Organization's bylaws, the bylaws shall take precedence.

